

AXIOM GROUP INC. Supplier Manual	Document No.: AGI-SM	Revision: 1
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Scope: To clearly define the terms and conditions with respect to business practices between Axiom Group Inc. and its suppliers. The business expectations and practices must be followed and agreed upon as defined within this document.

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Introduction

Dear Supplier,

This supplier manual has been created to assist you in understanding your responsibilities as a supplier to Axiom Group Inc. and/or its divisions.

I would like to communicate our commitment and dedication with respect to supply chain management and the mutual co-operation required from all involved parties. Axiom Group Inc.'s philosophy embraces the spirit of continuous improvement, trust, and respect, which will result in prosperity for Axiom Group Inc. and our suppliers alike. Our commitment is to provide the best possible products and services to our customers at the best possible value on time, all the time.

We look forward to a mutually beneficial long-term relationship.

Sincerely,

Perry Rizzo,
President

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Acknowledgement Form

Please sign and e-mail a copy of this form to Axiom Group Inc.'s Purchasing Manager. This will indicate that you have received the Supplier Manual, reviewed the contents, and have agreed to them. In addition, your signature acknowledges that you have received the "Contract Services Quotation Specifications" (QWI-4.03-03) and/or "Production Parts Quotation Requirements" (QWI-4.03-04), reviewed the contents, and have agreed to them.

This is a controlled document and revisions will be sent to the main contact as indicated below.

If you have comments, please list them below:

- _____

Contact Information

- Company Name: _____
 Address: _____

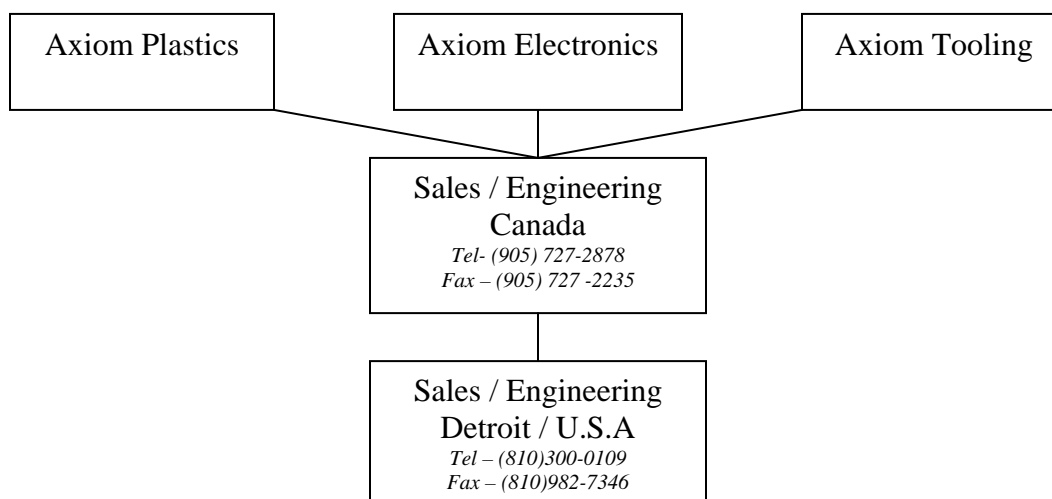
- Phone No.: _____

- Authorized Signature: _____
- Name and Title: _____
- Date Signed: _____

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Axiom Group Inc. – Company Overview
- Personnel Contact Information

- Axiom Group Inc. has the following divisions.
 - Axiom Plastics - Plastics Division (North America)
 - Axiom Italia - Plastics Division (Italy)
 - Axiom Electronics - Wire Harness Division (North America)
 - Axiom Tooling - Tooling Division (North America)
- The divisional structure is supported by engineering and sales at the manufacturing site locations with additional support for sales / engineering in Detroit, U.S.A.



Name	Title	Phone # (905) 727-2878 Extension	E-mail: @axiomgroup.ca
Perry Rizzo	President	103	perry.rizzo
Rocco Di Serio	V.P. Engineering	101	rocco.diserio
Brenda Zimmerman	Purchasing Manager	105	brenda.zimmerman
Tony La Rosa	Quality Manager	107	tony.larosa
Frank Gallo	Senior Program Manager	126	frank.gallo
Ananth Pathmanathan	Materials Manager	134	ananth.pathmanathan
Ganesh Rajasekaram	Shipping / Receiving	110	ganesh.rajasekaram
Majid Sharifi	Controller	124	majid.sharifi
Josephine Stellini	Accounts Payables / Receivables	108	josephine.stellini

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Section 1.0 Contract Review

1.1 Request for Quote

Axiom will initiate an RFQ to the supplier. The RFQ will provide the terms and conditions for the contract. It is understood that the supplier will review the requirements and will provide all necessary information to Axiom with respect to the cost of part / component manufacturing. Additional requirements will apply as per Axiom procedures called “Contract Services Quotation Specifications” (QWI-4.03-03) and/or “Production Parts Quotation Requirements” (QWI-4.03-04). Evaluation and/or deviations which are of concern should be clearly communicated in writing. Typical details are as follows:

- Tooling costs and timing
- Capacity
- Piece price cost / breakdown
- Maintenance costs
- Technical / engineering review
- Quality review

Section 2.0 Quality Requirements / Expectations

2.1 Quality System

The quality management system that forms the basis for activities and agreements between Axiom Group Inc. and suppliers is ISO/TS 16949 at its latest revision. However, Axiom Group Inc. specific requirements supercede those of ISO/TS 16949.

2.2 Quality Performance Expectations

It is expected that suppliers will work towards achieving a zero defectives target. The delivery expectation is 100% on-time, correct quantity.

2.3 Quality Policy for Nonconforming Product

Axiom will formally notify a supplier of defective product via a nonconformance report. It is understood that Axiom will make a reasonable effort to contact the supplier via telephone and give them an opportunity to implement containment action such as replacing the product or sorting the product at Axiom’s facility. However, Axiom reserves the right to take whatever actions necessary to keep production running and to pass any associated costs to the supplier.

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2.4 Problem Resolution

An 8D will be required for all supplier nonconformance issues. A containment response is expected within 24 hrs.; a root cause analysis and a permanent action plan is expected within 7 calendar days; closure of the 8D is expected within 14 calendar days.

Section 3.0 Engineering / Product Development

3.1 Axiom Group NDA

Where necessary, Axiom will issue a non-disclosure agreement when product / process development has been initiated.

3.2 Proprietary Rights

Axiom retains all rights, trade secrets, and intellectual property for the developments in which the company has made investments. These developments will remain the property of Axiom Group Inc. and will provide limited rights of use specific to contract requirements. Unauthorized use of the designs / processes developed by Axiom will be in breach of the agreement set forth.

3.3 Confidentiality Agreement

All information as it relates to, but not limited to design, engineering, specifications, manufacturing process, manufacturing assembly techniques, production techniques, and commercial information will be deemed as confidential and will be treated as such unless prior written consent has been received by Axiom Group Inc.'s Senior Management.

Section 4.0 Prototype Requirements

4.1 Terms and Conditions

All prototype orders are subject to the following terms:

Approval Requirements

- Level II PPAP with 100% dimensional inspection

Tooling Terms

- 100% payment - net 45 days after PPAP approval

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Prototype Parts Terms

- Net 45 days after delivery

Section 5.0 Production Requirements

5.1 Terms and Conditions

All production orders will be subject to the following terms:

Approval Requirements

- Level III PPAP for initial submission
- Level II PPAP for annual validation

Tooling Terms

- 100% payment - net 45 days after PPAP approval

Production Parts Terms

- Net 45 days after delivery

Labelling Requirements

- AIAG barcode label

Section 6.0 Cancellation of Contracts

6.1 Cancellation Right

Axiom Group Inc. reserves the right to cancel contracts with the supplier if the supplier fails to fulfill any of the requirements of this document or documents referenced herein.

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